



17 January 2023

Honorable Dennis B. Funa
Commissioner
Insurance Commission
1071 United Nations Avenue
Ermita, Manila

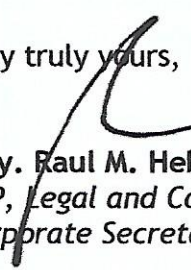
Re: **Submission of Annual Certification of Completeness of Meetings
for FY 2022 and Attendance of the Board of Directors during
Stockholders' Meeting, Board and Board Committee Meetings**
=====

Dear Commissioner Funa:

In compliance with IC Circular Letter No. 31-2005 re: Corporate Governance Principles and Leading Practices, we are pleased to submit the Annual Certification of Completeness of Stockholders, Board and Board Committee Meetings of Etiqua Life and General Assurance Philippines, Inc. (formerly AsianLife and General Assurance Corporation) for FY 2022, and the Attendance of the Members of Board of Directors during said meetings.

We hope you find everything in order.

Very truly yours,


Atty. Raul M. Hebron
EVP, Legal and Corporate Services/
Corporate Secretary

Enclosure:
Annual Certification of Completeness of Meeting and Attendance of the Board Directors
during Stockholders, Board and Board Committee Meetings.

**Etiqua Life and General
Assurance Philippines, Inc.**
(Formerly: AsianLife and General Assurance Corporation)
2nd and 3rd Floor
Morning Star Center
347 Sen. Gil Puyat Avenue,
Makati City 1209

T +632 8890 1758
F +632 8895 8519
E customersupport@etiqua.com.ph

www.etiqua.com.ph

A Member of  Maybank Group

REPUBLIC OF THE PHILIPPINES)
MAKATI CITY) S.S.

**SECRETARY'S CERTIFICATION OF COMPLETENESS OF MEETINGS
AND ATTENDANCE OF THE BOARD OF DIRECTORS (FY2022)**

KNOW ALL PERSONS BY THESE PRESENTS:

I, **Atty. JOHN JOSEPH S. TAMARES**, of legal age, Filipino citizen, and with office address at the 3rd Floor, Morning Star Center, 347 Senator Gil J. Puyat Avenue, Makati City, being the duly elected and qualified Assistant Corporate Secretary of **ETIQA LIFE AND GENERAL ASSURANCE PHILIPPINES, INC.** (formerly AsianLife and General Assurance Corporation), a corporation duly organized and existing under the laws of the Republic of the Philippines, with principal office address at the 3rd Floor, Morning Star Center, 347 Senator Gil J. Puyat Avenue, Makati City, **DO HEREBY CERTIFY THAT:**

1. Based on the records of the Corporation in my custody, the meetings of the Board of Directors, Board Committee Members, and Stockholders of the Corporation for the Fiscal Year 2022 were held on the following dates:
 - a. Regular Meetings of the Board of Directors: 15 March 2022, 16 June 2022, 12 September 2022, and 28 November 2022;
 - b. Joint Annual Stockholders' Meeting and Organizational Board Meeting: 15 March 2022;
 - c. Special Meetings of the Board of Directors: 18 February 2022 and 03 August 2022;
 - d. Audit Committee of the Board (ACB) Meetings: 11 February 2022, 08 March 2022, 07 June 2022, 25 August 2022, and 17 November 2022;
 - e. Related Party Transactions (RPT) Committee Meetings: 14 November 2022;
 - f. Corporate Governance Committee (CGC) Meetings: 07 March 2022, 09 June 2022, and 15 August 2022; and
 - g. Board Risk and Compliance Oversight Committee (BRCOC): 07 March 2022, 03 June 2022, 12 August 2022, 06 September 2022, and 16 November 2022.
2. The attendance of the Chairman and all the members of the Board and Board Committees are as follows:

(a) and (c). Attendance of Board Members at Regular and Special Board Meetings:

No.	Directors	02/18/ 2022	03/15/ 2022	06/16/ 2022	08/03/ 2022	09/12/ 2022	11/28/ 2022	Total no. of meetings
1.	Kamaludin Bin Ahmad	√	√	√	Not a member			3
2.	Rico T. Bautista	√	√	√	√	√	√	6
3.	Manuel N. Tordesillas	√	√	√	√	√	√	6
4.	Eulogio A. Mendoza	√	√	√	√	√	√	6
5.	Ma. Victoria C. Vinas	√	Not a member					1
6.	Ricardo Nicanor N. Jacinto	√	√	√	√	√	√	6
7.	Helen T. De Guzman	√	√	√	√	√	√	6
8.	Loh Lee Soon	√	√	√	√	√	√	6
9.	Mohd Din Bin Merican	Not a member			√	√	√	3
TOTAL		8	7	7	7	7	7	



(b). Attendance of Board Members at Annual Stockholders' Meetings:

No.	Directors	Annual Stockholders' Meeting 03/15/2022	Total no. of meetings
1.	Kamaludin Bin Ahmad	√	1
2.	Rico T. Bautista	√	1
3.	Manuel N. Tordesillas	√	1
4.	Eulogio A. Mendoza	√	1
5.	Ma. Victoria C. Vinas	Not a member	0
6.	Ricardo Nicanor N. Jacinto	√	1
7.	Helen T. De Guzman	√	1
8.	Loh Lee Soon	√	1
9.	Mohd Din Bin Merican	Not a member	0
TOTAL		7	

Note: Independent Director Helen T. De Guzman was elected as member of the Board on 15 October 2021.

(d). Attendance of Board Committee Members at Audit Committee of the Board (ACB) Meetings:

No.	Directors	02/11/ 2022	03/08/ 2022	06/07/ 2022	08/25/ 2022	11/17/ 2022	Total no. of meetings
1.	Loh Lee Soon (Chairperson starting 03/15/2022)	√	√	√	√	√	5
2.	Ma. Victoria C. Vinas (Chairperson until 03/14/2022)	√	√	Not a member			2
3.	Ricardo Nicanor N. Jacinto	√	√	√	√	√	5
4.	Helen T. De Guzman	Not a member		√	√	√	3
TOTAL		3	3	3	3	3	

(e). Attendance of Board Committee Members at Related Party Transactions (RPT) Committee Meetings:

No.	Directors	11/14/2022	Total no. of meetings
1.	Loh Lee Soon	√	1
2.	Helen T. De Guzman	√	1
3.	Ricardo Nicanor N. Jacinto (Chairperson)	√	1
TOTAL		3	

(f). Attendance of Board Committee Members at Corporate Governance Committee (CGC) Meetings:

No.	Directors	03/07/2022	06/09/2022	08/15/2022	Total no. of meetings
1.	Loh Lee Soon	√	√	√	3
2.	Ma. Victoria C. Vinas	√	Not a member		1
3.	Ricardo Nicanor N. Jacinto (Chairperson)	√	√	√	3
4.	Helen T. De Guzman	not a member	√	√	2
TOTAL		3	3	3	

(g). Attendance of Board Committee Members at Board Risk and Compliance Oversight Committee (BRCOC) Meetings:


No.	Directors	03/07/2022	06/03/2022	08/12/2022	09/06/2022	09/06/2022	Total no. of meetings
1.	Loh Lee Soon	√	√	√	√	√	5
2.	Ma. Victoria C. Vinas	X	Not a member				0
3.	Ricardo Nicanor N. Jacinto	√	√	√	√	√	5
4.	Helen T. De Guzman (Chairperson)	√	√	√	√	√	5
TOTAL		3	3	3	3	3	

IN WITNESS WHEREOF, I have hereunto suffixed my signature this 17th day of January 2023 at Makati City.


Atty. JOHN JOSEPH S. TAMARES
Assistant Corporate Secretary

SUBSCRIBED AND SWORN TO before me this 17th day of January 2023 in Makati City; affiant exhibited to me his Driver's License with No. N-02-19-002261 issued in Metro Manila on 16 January 2019 as competent evidence of his identity.

Doc. No. 106;
Page No. 35;
Book No. 420;
Series of 2023.


ATTY. GEORGE DAVID D. SITON
NOTARY PUBLIC FOR MAKATI CITY
APPT. EXP. DATE - UNTIL DEC. 31, 2024
ROLL NO. 68402 / MCLE COMPLIANCE NO. VI-0021936/3-29-2019
IBP O.R. No. 002289 - LIFETIME MEMBER MAY 5, 2017
PTR No. MWCT 088800 - JAN 03, 2023 - MAKATI CITY
EXECUTIVE BLDG. CENTER MAKATI AVE., COR. JUPITER ST., MAKATI CITY

